



EXAMINATIONS COUNCIL OF ESWATINI
Junior Certificate Examination

CANDIDATE
NAME

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CENTRE
NUMBER

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CANDIDATE
NUMBER

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BOOKKEEPING AND ACCOUNTS

520/02

Paper 2

October/November 2024

2 hours

READ THESE INSTRUCTIONS FIRST

1. Write your name, centre number and candidate number in the spaces provided.
2. Answer **all** questions.
3. Write your answers using **blue** or **black** pen.
4. Marks are given in [] at the end of each question or part question.
5. Special attention must be paid to **legibility** and **neatness**.
6. Name(s) of businesses/persons used in this paper are fictitious.
7. You may use a calculator.

For Examiner's use	
1.	
2.	
3.	
4.	
5.	
TOTAL	

QUESTION 1

Sisa, is a new trader who wants to keep proper accounting records.

REQUIRED

- (a) Complete the table by placing a tick (✓) to show Sisa how to classify each of the items into current assets, non-current assets and current liabilities.

The first one has been completed as an example.

Item	Current assets	Non-current assets	Current liabilities
<i>Equipment</i>		✓	
Trade receivables			
Rent received prepaid			
Inventory			
Motor vehicle			
Wages accrued			
Fixtures and fittings			
Bank overdraft			
Insurance prepaid			
Unused stationery			
Cash at bank			

[10]

- (b) Explain the following terms that appear in Sisa's books of accounts.

(i) Liabilities

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.....

.....

(ii) Assets

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.....

.....

[4]

- (c) Complete the table using the accounting equation to calculate the missing figures in Sisa's books.

Assets	Liabilities	Capital
E25 000	E5 000	_____
E12 000	_____	E10 000
E90 000	E30 000	_____
_____	E3 500	E18 500
E30 000	E10 000	_____
_____	E5 000	E8 000

[6]

[Total: 20 Marks]

(b) State **three** reasons why KK Investment writes off bad debts.

- 1
-
- 2
-
- 3
- [3]

(c) Explain **two** advantages to KK Investment of being a sole trader.

- 1
-
- 2
- [4]

On 1 September 2022 KK Investment bought equipment for E50 000.

On 31 August 2024, equipment was still shown as E50 000 in the statement of financial position.

REQUIRED

(d) (i) Explain the accounting concept observed by KK Investment when recording equipment in the statement of financial position.

Name of concept

.....

Explanation

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.....

..... [3]

(ii) Explain the accounting concept that KK Investment is applying when recording depreciating for equipment in the income statement.

Name of concept

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Explanation

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..... [3]

[Total: 20 Marks]**QUESTION 3**

Sethu, a trader divides her ledger into sections.

REQUIRED

- (a) State the divisions of the ledger in which **each** of the following accounts would be recorded. The first one has been completed as an example.

- | | | |
|-------------------------------|-------------------------------|------------|
| 1. <i>Purchases account</i> | <i>nominal/general ledger</i> | |
| 2. Musa's account, a supplier | | |
| 3. Drawings account | | |
| 4. Lulu's account, a customer | | |
| 5. Sales account | | |
| 6. Rent received account | | |
| 7. Rent payable account | | |
| 8. Loan account (Thando) | | [7] |

Sethu had the following bank account for the month of June 2024.

<u>Bank account</u>					
2024			2024		
		E			E
June	1 Balance	5 600	June	6 Purchases	400
	15 Sales	2 000		10 Rent	1 000
				22 Cash	50
				28 Drawings	300
				30 Balance c/d	<u>5 850</u>
		<u>7 600</u>			<u>7 600</u>

REQUIRED

(b) (i) Explain the entries on Sethu's bank account on the following dates.

June 1

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June 6

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June 15

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June 22

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June 28

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[10]

On 28 June 2024, the drawings account was debited with E300.

REQUIRED

- (ii) Explain the accounting concept applied by Sethu when posting the entry from the bank account to the drawings account.

Name of concept

.....

Explanation

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..... [3]

[Total: 20 Marks]

QUESTION 4

Mavava, a trader reconciles his cash book and the bank statement every month.

REQUIRED

(a) Explain the following.

(i) Cash book contra entry

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(ii) Bank charges

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..... [4]

On 30 September 2024, Mavava's cash book (bank column) had a credit balance of E500.

Cheques amounting to E8100 were not presented to the bank for payment.

On the same date he received the following bank statement which showed the entries which were missing in the cash book.

Amounts received from Blondie E1700, Asante E800 and Zizwe E1900 were deposited in the bank but did not appear in the bank statement.

Bank statement				
		Debit E	Credit E	Balance E
Sept 1	Balance b/d			3 200 Cr
5	Bank charges	100		3 100 Cr
15	Stop order (insurance)	2 900		200 Cr
20	Credit transfer		300	500 Cr
28	Cheque books fees	1 100		600 Dr
30	Interest from investments		250	350 Dr

(b) Prepare a supplementary cash book (updated) for the month ended 30 September 2024.

[illegible]

[Turn over

- [illegible]

[7]

[Total: 18 Marks]

QUESTION 5

Vezo and Vuli are partners. They agreed to share profits and losses in the ratio 2 : 1 respectively.

REQUIRED

(a) Explain **two** advantages of a partnership.

1

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2

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..... [4]

On 1 October 2023, the following balances were available.

Capital:	Vezo	-	E20 000
	Vuli	-	E40 000
Current accounts:	Vezo	-	E500 Dr
	Vuli	-	E600 Cr

On 30 September 2024, the following information was provided.

Drawings:	Vezo	-	E9 600
	Vuli	-	E6 600
Salary:	Vuli	-	E3 000
Net profit		-	E26 190

Interest on capital is charged at 10% per annum and interest on drawings charged at 5% per annum.

(b) Prepare the partnership's appropriation account for the year ended 30 September 2024.

Appropriation account for the year ended 30 September 2024

[illegible]

(c) Prepare Vuli's current account at 30 September 2024.

Current account – Vuli											

[7]

(d) Explain **one** reason why Vezo and Vuli charge interest on drawings in their business.

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[2]

[Total: 22 marks]

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